

## Privacy notice and The General Data Protection Regulation

Martin Pooley Ltd director Martin Pooley (“MP”) is an independent accountant specialising in TOMS VAT.

Company registration number 9094756 registered office 91 Church Lane Norwich NR4 6NY.

The data controller is Martin Pooley Ltd and the data protection officer is Martin Pooley.

MP keeps email addresses, phone numbers and postal addresses for clients, prospective clients, business contacts, their employees and their professional advisers all of whom are in business. No sensitive data is kept. This data is collected on first contact and updated regularly.

Your data privacy is important and MP accepts responsibility for protecting your interests.

MP keeps this data solely to provide advice to clients. The data is necessary to the provision of the advice.

MP relies on legitimate interest as a lawful basis for collecting this data. MP has balanced your interests against this legitimate interest.

MP will not share your data with others without your consent unless legally obliged to do so.

The data is stored in a password protected database which is held on a professionally managed server located in the UK. MP takes reasonable IT security precautions.

Email [martin@pooley.co.uk](mailto:martin@pooley.co.uk) to exercise your right to see a copy of your data, to object or to be forgotten.